



HIGH PERFORMANCE EXECUTIVE

The Singapore Shooting Association (“SSA”) is seeking a High Performance Executive.

JOB EXPECTATIONS

- Assist the High Performance Manager in all matters related to the National Team
- Perform roles of the Team Manager for overseas training and competitions
- Manage the day-to-day training needs of the National Team
- Co-ordinate all activities pertaining to the National Team
- Provide administrative and operational support to the National Team
- Manage National Team equipment matters such as gun allocation, collation of equipment purchases, collection of equipment purchases etc.
- Monitor and recommend for ammunition allocation and purchase
- Maintain all records pertaining to the National Team including but not limited to local and overseas results, national records, participated events, etc.
- Collect performance data from international competitions

REQUIREMENTS

- Preferably GCE “A” Levels/Diploma or equivalent and must have at least 3 years experience in sport-related matters
- Prior experience in High Performance work preferred
- Passionate in elite sport and comfortable in high work pressure environment

THE SINGAPORE SHOOTING ASSOCIATION
National Shooting Centre
990 Old Choa Chu Kang Road, Singapore 699814
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Website: www.singaporeshooting.org



- Able to travel extensively throughout the year
- Good with oral/written communications in English
- Excellent inter-personal skills
- Meticulous at work with strong organizational skills
- Work independently and responsibly without close supervision
- Not adverse to performing menial tasks
- Team player
- Physically and medically fit, and mentally sound

If you fit the bill and are passionate about shooting, we invite you to join us.

You should forward a detailed CV with a recent photograph, stating your current and expected salaries, your academic qualifications and working experience to hpm@singaporeshooting.org by **Sep 17, 2019**. **We regret that only shortlisted candidates will be notified.**